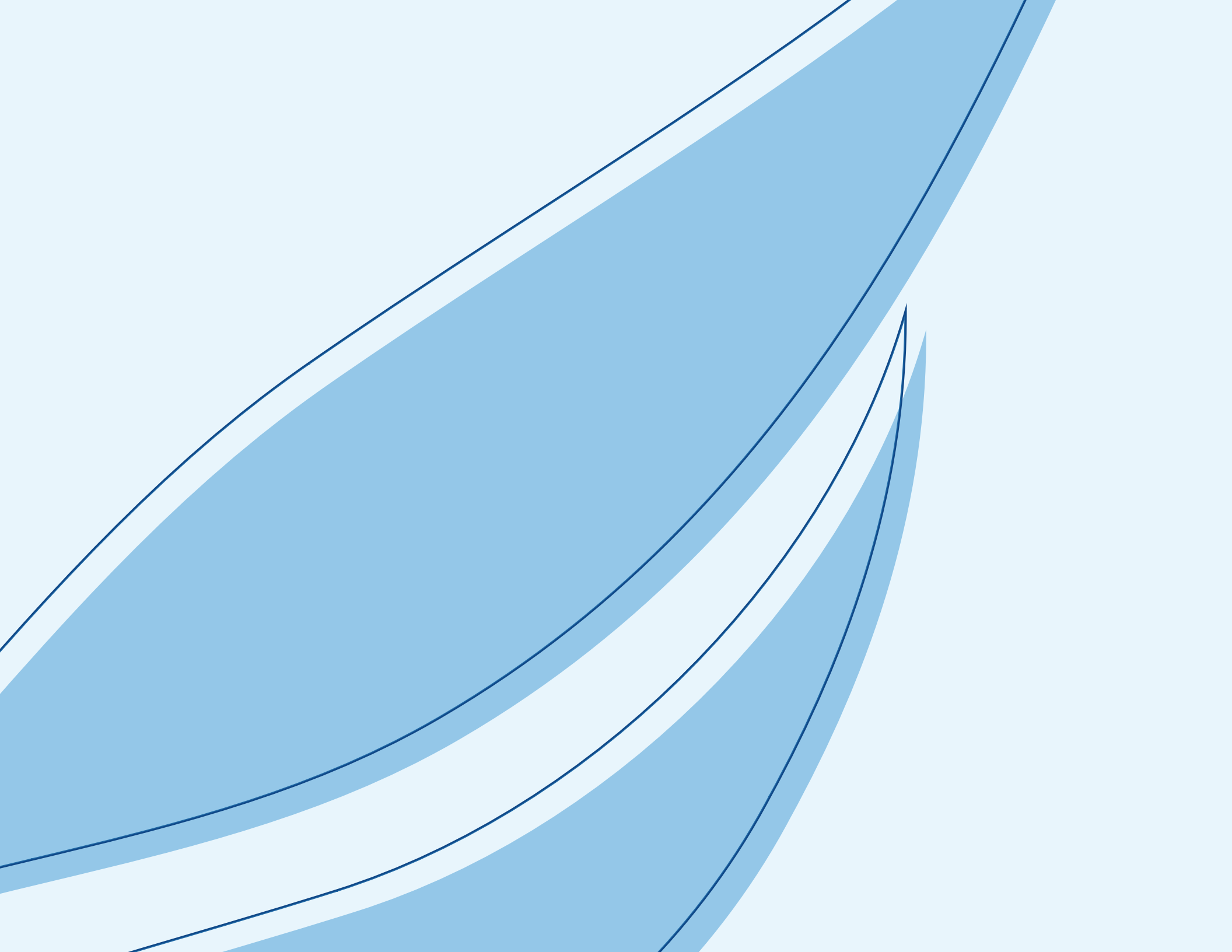


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# **G77+CHINA OPERATIVE MANUAL**

For Media



# **SUMMIT ON CURRENT DEVELOPMENT CHALLENGES:**

The role of Science, Technology and Innovation

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## G77+CHINA

The G77 and China is the broadest and most diverse multilateral coordination group, gathering 134 member States that account for two thirds of the United Nations membership and 80 per cent of the world's population.

It was founded on June 15, 1964, after the signing of the “Joint Declaration of the Seventy-Seven”, at the conclusion of the first session of the United Nations Conference on Trade and Development (UNCTAD) held in Geneva.

The Group of 77 and China (G77+China) is currently made up by 134 States, after the incorporation of South Sudan in March of 2015. However, The Group has maintained its original name out of historical reasons. In the case of China, although it is considered an official member, it participates and cooperates as a foreign contributor.

After more than 50 years of existence, the G-77 has managed to stay together, embracing multilateralism as a governing principle of South-South cooperation strategies, despite the remarkable cultural, geographical and, economic differences of its members and their respective national realities.



# G77+CHINA

## G-77 Chairmanship

Its Chairmanship, which is the top political body within the organizational structure of the G-77, rotates among regions (Africa, Asia, Latin America and the Caribbean) on an annual basis and in every chapter.

Cuba took on the chairmanship of the Group on January 12, 2023, at a ceremony held at the United Nations headquarters in New York. This was the first time that the largest of all Caribbean islands takes the helm of this developing nations negotiating bloc.

Cuba has always played an active role in the G-77 and China since it joined the Group in 1971. The promotion of South-South cooperation as a way to equitable development among nations has been one of its main contributions.entre los países.

Cuba has set in motion numerous cooperation projects in several countries

of the South, which have particularly focused on social issues.

Thanks to literacy methods such as “Yes, I Can”, implemented by Cuban cooperation workers in Bolivia, Venezuela, Ecuador and Nicaragua, among other countries, thousands of Latin American and Caribbean persons have rid themselves of the darkness of ignorance.

The largest of all Caribbean islands has also offered significant assistance in areas such as health, by deploying tens of thousands of professionals throughout all continents. These actions have also included the training of professionals both in Cuba as well as in their home country, which has been widely recognized by the World Health Organization.

# G77+CHINA

## G-77 Chairmanship

At the request of Cuba, the G-77 and China presented to the Second Committee of the UN General Assembly the draft resolutions entitled 'Towards a New International Economic Order' and 'Unilateral Economic Measures as a Means of Political and Economic Coercion against Developing Countries', for the purpose of strengthening the political coordination mechanisms inside the Group.

Even though Cuba had never before chaired the Group, it has indeed chaired several Chapters: Geneva (2001 and 2010); Nairobi (2005); Rome (1987 and 2001) and its work has been recognized all over the world.

# G77+CHINA

## The G77 and China Summit

The South Summit is, according to the functional statutes of this mechanism, the top decision-making body of the G-77 and China. The first was held in Havana from April 10 to 14, 2000. Shortly before the celebration of this Summit, Fidel Castro, the historical leader of the Cuban Revolution, in a sort of call for civilized debate and dialogue, expressed how significant it was to reach the consensus that would allow member States to face the biggest contemporary challenges. The Second South Summit was held in Doha, Qatar, from June 14 to 16, 2005; and the Third will be held in Kampala, Uganda, from December 10 to 12, 2023.

### The Havana Summit

The Havana Summit will be a special meeting, prior to the Third South Summit to be held in Kampala. Its main theme will be: *“Current Development Challenges: The*

*Role of Science, Technology and Innovation”*; and it will be hosted by the Cuban President Miguel Díaz-Canel Bermúdez.nel Bermúdez.

### Languages

The working languages of the Summit will be the same spoken in the member countries of the Group: Spanish, English, French, Arabic and Chinese. Simultaneous interpretation and translation services in the aforementioned languages will be available during the official sessions.

At the Media Center, the official audio and TV signals will be shared both in Spanish and English.



# G77+CHINA

## Venue of the Summit

The venue of the Summit of the G-77 and China will be the International Conference Center of Havana, the biggest conference center in Cuba, which was officially opened in 1979 to host the Sixth Summit Conference of the Movement of Non-Aligned Countries. It is located at Calle 146 entre 11 y 17D, Reparto Siboney, Municipio Playa, La Habana, Cuba.

The Media Center for the Summit will be located at Rooms A and B of PABEXPO, which is the fairs and exhibitions pavilion of Havana's International Conference Center, and is located at Calle 17 entre 174 y 190, Reparto Siboney, Municipio Playa, La Habana, Cuba<sup>1</sup>.

With a well-known reputé and the experience gained through more than 20 years, PABEXO efficiently organizes and promotes national and international meetings of any sort and size, thanks to

its structural design and the functional character of its spaces.

Bilateral meetings will be held at Hotel 'Palco', which is adjacent to the International Conference Center compound, where there will be a room available for official statements or press interviews.

<sup>1</sup>This facility has a total area of 20 000 m2, of which 14 000 m2 are indoor and air conditioned areas and 2000 m2 are outdoor areas. It has 5 interconnected exhibition halls of different sizes.

# G77+CHINA

## Airports

### Airports

Cuba has several international airports. However, in order to ease airport procedures and given its proximity to the Conference Center, participants are recommended to use the “José Martí” International Airport sited at the Municipality of Boyeros, around 18 kilometers far from downtown, which is the main airport for international and domestic flights in Cuba.

<b>Coordinates</b>	22°59'20"N 82°24'32"O
<b>Location</b>	La Habana
<b>Country</b>	Cuba
<b>Altitude</b>	64m/210 pies (msnm)
<b>Position</b> (Length)	Surface
<b>06/24</b>	Asphalt (4000m, 13,123 feet)

### Advanced Traveler's Information

To be able to enter the Cuban territory, travelers are required to fill out an online Advanced Traveler's Information form, which is available at <https://dviajeros.mitrans.gob.cu/>

# G77+CHINA

## Currencies/ Cards accepted by Cuban banks

### Currencies

*Official currency:* Cuban peso (CUP) = 100 cents (monetary fraction).

*Exchange rate:* The exchange rate of the Cuban peso against foreign currencies is established by Banco Central de Cuba (Current rate: 120 CUP=1 USD).

<https://www.bc.gob.cu>

Exchange services are offered at banks, airports, hotels and money exchange offices (CADECAS).

*Credit cards:* The credit or debit cards accepted in Cuba are: Visa, MasterCard, Union Pay, Ocean Card, CABAL, American International Service (AIS) and Mir. Nevertheless, travelers are recommended to consult with the banks where their bank accounts are registered about the use of these in the Cuban territory.

# G77+CHINA

## Accommodation/ Transportation

### Accommodation

Hotels will be booked via online at the following electronic address: [alojamiento-cumbre@minrex.gob.cu](mailto:alojamiento-cumbre@minrex.gob.cu). Several designated hotels are recommended to guarantee accommodation during the Summit.

### Transportation

Cars should be rented directly, preferably via online. Car rental link: [cubatur@cmatriz.cbt.tur.cu](mailto:cubatur@cmatriz.cbt.tur.cu)

# G77+CHINA

## Registration

**Two types of registration cards will grant participants' access to the Summit of the G-77 and China in Havana:**

1. The blue card will guarantee access to the Conference Center.
2. The white card will guarantee access to all other locations associated to the Summit (Hotel Palco, Media Center, among others).

These cards will bear identification color bands for each category. *The media will be identified by the yellow band.*

**Registration will take into account the following categories:**

**I. Official media staff:** The staff accompanying the Heads of Delegations from their respective government structures such as the Presidency, Foreign Ministry, or others.

**General aspects to bear in mind:**

1. Media staff members will be included in the list of the members of the official delegation.
2. Visa requirements will be the same applied to the official delegation (granting of 'C' visas; visa exemption for diplomatic, official or service passports).
3. The description of the technical equipment to be carried by this staff should be annexed to the list of the official delegation members so that the General Media and Communication Division can arrange for the temporary import permits required by the General Customs of the Republic of Cuba upon their arrival at the airport. Wireless equipment will require a special permit, for which the enclosed application form should be filled out.

## Registration

**II. Media staff:** This includes the representatives of the media, news agencies, among others.

1. Registration will be made through the Consular Office of the Cuban embassy in the country of origin.
2. The corresponding visa would be D-6.
3. The technical equipment carried by these groups will enter the Cuban territory with a D-6 visa. Wireless equipment will require a special permit, for which the enclosed application form should be filled out.

**Exceptions:**

1. Media groups traveling from countries with which Cuba has signed visa-exemption agreements will not require a D-6 visa. In that case, the list of the accompanying technical equipment should be submitted in advance. Wireless equipment will require a special permit,

for which the enclosed application form should be filled out.

2. Media groups travelling from countries where there is no Cuban consular office, are required to fill out the enclosed application form and sent to the e-mail address [prensa-cumbre@minrex.gob.cu](mailto:prensa-cumbre@minrex.gob.cu), together with a letter of request from the media agency and a copy of the passports of the members of the crew so that they can be processed directly in Havana, Cuba.

The corresponding D-6 visa will be placed at the “José Martí” International Airport.

The list of the equipment that will be temporarily imported should be attached to the request, as established in the enclosed application form.

# G77+CHINA

## APK Cuban Chairmanship

The APK Cuban Chairmanship of the G-77 and China works as a repository of the country's actions in this context. It includes a section about the Havana's Summit that provides access to the specifics on this event as well as the necessary information in relation to the:

- Program of the Summit.
- Drive to unload the information rendered by the media pool about the Summit highlights.
- Hotels.
- Car rentals.
- Mobile phones.
- Places of interest.
- Medical emergencies.
- General information.

# G77+CHINA

## Media Center/ IBC

### Media Center

Journalists who have been registered to cover the Havana's Summit will have access to a working room equipped with the technology and facilities necessary to guarantee the appropriate coverage of the Summit. They will have access to the Internet, a set for interviews, rooms for press conferences, acoustic audio recording booth and broadcast services. Photocopy and printing services will be available to every person who may need them.

A shuttle service will be available for the transportation of the media staff to the Media Center, the International Conference Center and Hotel Palco, where press conferences as well as bilateral talks will also take place.

### IBC

An International Broadcasting Service (IBC) will also be working at the Media Center

to facilitate the media staff access to the following services<sup>2</sup>:

#### **1. Three by two meters working rooms with two tables and chairs.**

- Internet access.
- Other communication services upon request.
- Safe power connection (110v – 60 Hz). Maximum load: 1kVA.
- Official audio and video signal conveyed by coaxial cable.
- Access to local network to download, via FTP, broadcast-quality videos on the Summit.

#### **2. Common working area with table and chairs.**

- Internet access.
- Other communication services upon request.
- Safe power connection (110v – 60 Hz).

<sup>2</sup>The costs of these services will be included in the registration fees.



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## Media Center/ IBC

Maximum load: 1kVA.

- Official audio and video signal conveyed by coaxial cable.
- Access to the local network to download, via FTP, broadcast-quality videos on the Summit.

### **3. Satellite broadcast from the site through SDI digital signal.**

- Uncompressed and unprocessed signal conveyed by fiber optics to the International Operations Center at the National Television headquarters, from where it will be relayed to the Telecommunications Enterprise (ETECSA) so that it can be broadcast via satellite from its earth stations through the 'C' and 'KU' bands.

### **4. Broadcasts via satellite from live-broadcasting sites (stand up):**

- Sites will be equipped with power supplies (110v - 60 Hz, maximum load 3kVA) and telephone connection.
- Television networks will be able to use their own equipment or hire them through the IBC-ICRT booking system.
- Uncompressed and unprocessed signals will be relayed to the Telecommunications Enterprise (ETECSA) so that it can be sent via satellite.

### **5. Hiring of professional staff.**

### **6. Archive footage and images rendered by the official video signal.**

- Clean feed images (clean video signal without graphics).
- Official video signal (with graphics).

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## Audiovisual aids/ Social media

### Audiovisual aids

Official photos and videos of the opening ceremony, working sessions, arrivals of Heads of States and other public activities will be shared with the media. The APK will provide access to a link to download information generated by a designated pool. The official signal will be permanently available at the Media Center. Photos will also be shared through social media and at the appropriate time through the following Flickr accounts:

- **Cuba G77:** <https://www.flickr.com/photos/197756282@N06/albums>

- **Minrex:** <https://www.flickr.com/photos/cubaminrex/>

### Social media

#### **Cuba's Chairmanship of the G-77 and China:**

- Facebook: CubaG77
- Twitter: @cubag77
- Flickr: Cuba G77

#### **Ministry of Foreign Affairs of Cuba:**

- Facebook: @CubaMINREX
- Twitter: @CubaMINREX
- Flickr: Cuba MINREX

#### **Presidency of Cuba:**

- Facebook: @PresidenciaDeCuba
- Twitter: @PresidenciaCuba

# G77+CHINA

## The Republic of Cuba: Facts and figures

**Official name:** Republic of Cuba

**Capital:** Havana

**Geographic coordinates and location:**

Between 19°49′ and 23°16′ northern latitude and 74°08′ and 84° 57′ western longitude from the Greenwich meridian. It lies north of the Caribbean Sea and south of the Tropic of Cancer.

**Geographic boundaries:** It is bordered by the United States and the Bahamas on the north; by Mexico on the west; by the Cayman Islands and Jamaica on the south and by the island of Hispaniola on the east.

**Area of the Island of Cuba:** 109 886.19 km<sup>2</sup>. Mainland area: 107 466.92 km<sup>2</sup>.

**Population:** 11.26 million (2021)

**Official language:** Spanish

**National symbols:** The Lone-Star Flag; the Anthem of Bayamo; the Coat of Arms bearing a Royal Palm Tree.

**Religion:** The African and Catholic religions are predominant. There are also other Christian denominations and cults (with a strong syncretism).

**Political and administrative division:** 15 provinces and 168 municipalities. The Isle of Youth is considered a special municipality.

**Climate:** Mostly semi-tropical, with a rainy season during summer. Temperatures are generally high. Annual average temperatures range from 24°C in the plains up to 26°C. From November to April, temperatures are less warm, and this season is known as “winter”; while

## G77+CHINA

### The Republic of Cuba: Facts and figures

the warmer period from May to October is considered to be the “summer” season. In times of major weather events there can be periods of heavy rains, particularly during the months of May thru June and from September thru October. **Time Zone:** America / Havana

**Official Time:** Universal Coordinated Time: UTC-5 for standard time; UTC-4 for summer time.

**Telephone prefix:** +53

**Top Level Domain:** TLD.cu

# G77+CHINA

## General Information

The city is usually the venue of several international cultural events, such as the Havana's Ballet Festival; Havana's Film Festival; the Jazz Plaza Festival and the International Book Fair.

Havana is the home city of Cuba's National Hero José Martí. It is known as the gateway to the New World and the antemural of the West Indies, given its strategic position. It is considered one of the most important cities of Latin America for the events hosted in the area of the Gulf of Mexico.

The city is also the home of Casa de las Américas, an institution responsible for promoting the arts and literature of the peoples of the Americas, from Río Grande to the Patagonia. Every year it hosts a literary contest known as Casa de las Américas. Outstanding personalities such as Gabriel García Márquez and Mario

Benedetti have been members of the jury that grants this literary award.

There are buildings that are examples of Cuba's decorative arts. So is the case of 'Edificio Bacardí', the first art deco building in Havana, considered a masterpiece of the architecture of that time.

# G77+CHINA

## Places of interest

**'Morro' Castle:** It is a picturesque fortress located at the entrance of Havana's harbor, capped with a lighthouse whose potent light helps to guide ships' sailing.

**'San Carlos de la Cabaña' Fortress:** It stands to the east of Havana's harbor. 'La Cabaña' was the biggest fortress built by Spain in the Americas after the British invasion of Havana. It was concluded by the end of the eighteenth century. Nowadays, it has become the main venue of Havana's International Book Fair and Havana's Arts Biennial. The cannon-shot ceremony takes place on its premises every single day at 9:00pm. It is now a colorful show, but originally it was the official notice advising city dwellers and visitors that, as from that moment, they should remain inside the thick walls that extended for thousands of kilometers around the village to safeguard it from corsairs and pirates attacks.



*'San Carlos de la Cabaña' Fortress. Photo by Beatriz Lauzarique.*

**Havana's Capitol:** It was built in 1929 to be the headquarters of the Senate and the House of Representatives. This colossal building, with an impressive dome, is visible from almost all parts of the city. Inside there is the Statue of the Republic. Today it is the venue of the Academy of Sciences of Cuba and the National Assembly of People's Power.

# G77+CHINA

## Places of interest

**‘Christopher Columbus’ Cemetery:** A cemetery which is at the same time an open-air museum. It is the biggest and most famous cemetery in the Americas, known for its beauty and the magnificence of its sculptures. It has been considered the third most important cemetery of the world, only second to the Staglieno cemetery in Genoa, Italy, and the Montjuic cemetery in Barcelona, Spain.

**Cultural Center ‘Dulce María Loynaz’:**

It is located at the house that belonged to the famous writer Dulce María Loynaz, who received the National Literature Award in 1987 and the Cervantes Award in 1992. It is the most important entity that supports and promotes the creative work of Cuban authors. It is subordinated to the Cuban Book Institute, which is the governing body for book and serials publishing and distribution in Cuba. It is also an alternate venue of the International Book Fair.

**‘23rd Street’ (Vedado):** It is one of the main avenues of the city. It ends at ‘Malecón’ (the sea wall). It hosts several ministries, such as the Public Health and Labor ministries, an even the famous ‘Coppelia Ice-Cream Parlor’ (called ‘The Cathedral of Ice-Cream’ by Havana’s dwellers). All along this street there are several hotels, nightclubs and discotheques that are frequented by hundreds of youths on weekends.

**‘Ciudad Deportiva’ (Sports City):** It is one of the best known places in Havana. It is located at the intersection of Boyeros and Via Blanca avenues. It draws the attention of all passersby for being a very special facility. Its colossal dome is one of the most relevant works of Cuba’s civil engineering. For almost five decades it has hosted numerous sports, political, educational and cultural events. It is flanked by a baseball court and a swimming pools compound.

# G77+CHINA

## Places of interest

**‘Plaza Vieja’ (Old Square):** It was originally called The New Square. It was founded as an open-air space in 1559 after the construction of the Arms Square and the Saint Francis Square, although there are some authors who assert that it was the second plaza that was built in Havana. It is located at a former residential area that belonged to the Cuban national plutocracy during the colonial times. The urban and architectural compound of Plaza Vieja includes valuable colonial buildings that date back to the seventeenth, eighteenth and nineteenth centuries, as well as some which were built during the first decades of the twentieth century that maintain a similar style.

**‘José Martí’ Revolution Square:** This is a place of unique historical significance, for it has been the venue of many of the most important rallies and events of the Cuban Revolution. It is an extensive open area that has been the host to the closing ceremony

of several Party congresses as well as several international events; meetings in solidarity with fraternal peoples; celebration of anniversaries of the attack on the Moncada Garrison; the commemoration of the triumph of the Cuban Revolution and other important celebrations, including general meetings with the Cuban people; combatant people’s parades; workers’ parades; military parades; students’ parades; students’ graduation ceremonies; pioneer children initiation ceremonies; solemn activities and eulogies.



*‘Plaza Vieja’. Photo by Matthias Oben.*



# G77+CHINA

## Places of interest

### **Beaches and places of touristic interest:**

The city's shoreline extends along the north of the city. The harbor is close to downtown Havana and beautiful beaches lie to the east.

Generally speaking, the most visited tourist areas in the city are Havana's eastern beaches, Havana's colonial downtown and Monte-Barreto-Vedado.



*Havana's eastern beaches. Photo by Alleksana.*



*Havana's eastern beaches. Photo by Gerhard Lipold.*

# G77+CHINA

## Others

### Power specifications


In Cuba, power voltage is 110v / 220v.  
Frequency is 60 Hz. Plugs and pins used in  
Cuba are A/B/C/L.

### Contacts for questions and answers

comunicacion-cumbre@minrex.gob.cu  
prensa-cumbre@minrex.gob.cu

# ANNEXES

A series of documents necessary for the accreditation of the press are attached below, as shown in the following example.



Registration form  
International Media Center  
Ministry of Foreign Affairs

**PERMANENT REGISTRATION FORM  
(FOR FIRST TIME APPLICANTS)**

Applicant's Particulars

Names and surnames \_\_\_\_\_  
Nationality \_\_\_\_\_  
Date and place of birth \_\_\_\_\_  
Marital status \_\_\_\_\_  
Passport number \_\_\_\_\_  
Identity card number \_\_\_\_\_  
Date of arrival in Cuba \_\_\_\_\_  
Date of first registration at the Media Center \_\_\_\_\_  
Media of original registration \_\_\_\_\_

Applicant's Spouse Particulars

Names and surnames of spouse \_\_\_\_\_  
Passport Number \_\_\_\_\_  
Identity card number \_\_\_\_\_  
Place of residence: Cuba \_\_\_\_\_ Foreign country \_\_\_\_\_  
Country of residence: \_\_\_\_\_  
If you work in Cuba, please state the name and address of your workplace: \_\_\_\_\_  
Position or responsibility: \_\_\_\_\_

1. Children's Particulars

Names and surnames \_\_\_\_\_  
Date of birth \_\_\_\_\_  
Place of residence: Cuba \_\_\_\_\_ Foreign country \_\_\_\_\_  
Country of residence: \_\_\_\_\_  
Place of study: \_\_\_\_\_  
Place of work: \_\_\_\_\_



Registration form  
International Media Center  
Ministry of Foreign Affairs

## PERMANENT REGISTRATION FORM (FOR FIRST TIME APPLICANTS)

### Applicant's Particulars

Names and surnames \_\_\_\_\_  
Nationality \_\_\_\_\_  
Date and place of birth \_\_\_\_\_  
Marital status \_\_\_\_\_  
Passport number \_\_\_\_\_  
Identity card number \_\_\_\_\_  
Date of arrival in Cuba \_\_\_\_\_  
Date of first registration at the Media Center \_\_\_\_\_  
Media of original registration \_\_\_\_\_

### Applicant's Spouse Particulars

Names and surnames of spouse \_\_\_\_\_  
Passport Number \_\_\_\_\_  
Identity card number \_\_\_\_\_  
Place of residence: Cuba \_\_\_\_\_ Foreign country \_\_\_\_\_  
Country of residence: \_\_\_\_\_  
If you work in Cuba, please state the name and address of your workplace: \_\_\_\_\_  
Position or responsibility: \_\_\_\_\_

### 1. Children's Particulars

Names and surnames \_\_\_\_\_  
Date of birth \_\_\_\_\_  
Place of residence: Cuba \_\_\_\_\_ Foreign country \_\_\_\_\_  
Country of residence: \_\_\_\_\_  
Place of study: \_\_\_\_\_  
Place of work: \_\_\_\_\_

## 2. Children's Particulars

Names and surnames \_\_\_\_\_  
Date of birth \_\_\_\_\_  
Place of residence: Cuba \_\_\_\_\_ Foreign country \_\_\_\_\_  
Country of residence: \_\_\_\_\_  
Place of study: \_\_\_\_\_  
Place of work: \_\_\_\_\_

## 3. Children's Particulars

Names and surnames \_\_\_\_\_  
Date of birth \_\_\_\_\_  
Place of residence: Cuba \_\_\_\_\_ Foreign country \_\_\_\_\_  
Country of residence: \_\_\_\_\_  
Place of study: \_\_\_\_\_  
Place of work: \_\_\_\_\_

## 4. Children's Particulars

Names and surnames \_\_\_\_\_  
Date of birth \_\_\_\_\_  
Place of residence: Cuba \_\_\_\_\_ Foreign country \_\_\_\_\_  
Country of residence: \_\_\_\_\_  
Place of study: \_\_\_\_\_  
Place of work: \_\_\_\_\_

Other dependants in Cuba: (Specify kinship, occupation, name and address of workplace)

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## Other data of the correspondent

Private address \_\_\_\_\_

This house you live in is: Your own private house \_\_\_\_\_ A relative's house \_\_\_\_\_

Relative's kinship \_\_\_\_\_

The house is leased to private individuals \_\_\_\_\_

The house is leased to a State company or a real estate company \_\_\_\_\_

Name of the company: \_\_\_\_\_

Other \_\_\_\_\_

Specify \_\_\_\_\_  
Telephone(s) number(s) \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Cell phone(s) number(s) \_\_\_\_\_  
E-mail address(es) \_\_\_\_\_  
Car(s) plate(s) number(s) \_\_\_\_\_  
Driving license number \_\_\_\_\_

Office data

Office address \_\_\_\_\_  
Telephone numbers \_\_\_\_\_  
Fax number \_\_\_\_\_  
E-mail address \_\_\_\_\_

School level

School degree \_\_\_\_\_  
Educational institution that granted the school degree \_\_\_\_\_  
Date of graduation \_\_\_\_\_  
Other professions or courses (including post-graduate courses) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Languages known \_\_\_\_\_  
Work and professional background: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of entry on duty at the media you currently work for

\_\_\_\_\_

Current position \_\_\_\_\_  
Specialty \_\_\_\_\_  
Former workplaces (in chronological order)

Place

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Year

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have written any book, please write the title, publishing house and country where it was published.

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Data on the media agency you are being registered to work for

Name of the media agency \_\_\_\_\_  
Home country of the media agency \_\_\_\_\_  
Media type \_\_\_\_\_  
Publishing or broadcasting frequency \_\_\_\_\_  
Print run (for the press) \_\_\_\_\_  
Media profile \_\_\_\_\_

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Target sectors \_\_\_\_\_

Media agency director \_\_\_\_\_

I hereby declare that the data contained in this form are true.

Signature \_\_\_\_\_

Done in Havana, on the \_\_\_\_ day of the month of \_\_\_\_ of the year \_\_\_\_.

**CUSTOMS FORM FOR THE ENTRY OF WIRELESS TECHNICAL  
EQUIPMENT IN CUBA**



**REPUBLIC OF CUBA**

**MINISTRY OF COMMUNICATIONS**

**UPTCER CENTER FOR PROCEDURES CONTROL**

**HAVANA**

**APPLICATION FORM TO REQUEST A TEMPORARY LICENSE FOR  
THE ENTRY OF PROGRAMS PRODUCTION SYSTEM, WIRELESS  
MICROPHONES AND IFB SYSTEMS.**

Type of equipment (mark with an 'X')	
Wireless microphone [ ]	IFB [ ]

Country:
Agency:
Name of the person responsible for the temporary import:
Position or responsibility:
Passport number:
Date of arrival
Airline and flight number:
Date of departure:
Airline and flight number:
Telephone number:
E-mail address:
Area of service:
Event and requirement for the system:



Frequency band(s) and specific frequencies in which the equipment can operate:

Equipment data			
Brand	Model	Power (milliwatts)	Amount

Bandwidth (kHz) or transmission speed (kbit/s)
--

Possible positioning(s)			
1.	Tx:	Rx:	
2.	Tx:Rx:		
3.	Tx:	Rx:	

Applicant's signature:
Date:

**IMPORTANT:**

- The validity of the License, in case it is granted, is established by Resolution 177/92 of the Ministry of Communications.
- Please use annexed pages if you require more space to fill out the form.

